

BY-LAWS
OF
THE ARKANSAS WATER WORKS
AND
WATER ENVIRONMENT ASSOCIATION, INC.
(This Revision Adopted July 12, 2006)

ARTICLE I

NAME

The name of this organization shall be: The Arkansas Water Works and Water Environment Association and shall be abbreviated "AWW&WEA".

ARTICLE II

OBJECTIVES

- 2.1 to further the dissemination of information and the advancement of knowledge in the areas of design, construction, operation and management of utilities rendering water and water pollution control service to the public
- 2.2 to further study, experimentation and research in the areas of distribution, treatment conservation, reclamation, development of water resources and utility management
- 2.3 the improvement in the professional status of personnel engaged in the design, management and operation of water and water pollution control systems
- 2.4 to encourage participation and support of American Water Works Association and the Water Environment Federation
- 2.5 to encourage membership in and to provide support to the associated districts of the Association (see Article VII)

ARTICLE III

MEMBERSHIP

3.1 Members

All eligible persons who pay dues are considered members of the organization. Membership cards shall be issued upon payment of dues.

3.2 Annual dues shall be established by the Board.

ARTICLE IV

OFFICERS AND BOARD OF DIRECTORS

4.1 Function

The affairs of the Association shall be managed by the Board of Directors hereinafter designated as “The Board” subject to the specific conditions of this Constitution and by-laws.

4.2 Members of the Board

The officers of the Association shall consist of:

1. the Chairperson of the Association (presiding officer)
2. the Vice-Chairperson of the Association
3. the Secretary of the Association
4. the Treasurer of the Association

The Board of Directors of the Association shall consist of:

1. the Chairperson of the Association (presiding officer)
2. the Vice-Chairperson of the Association
3. the Secretary of the Association
4. the Treasurer of the Association
5. the latest living Past Chairperson of the Association
6. one member representing the manufacturing or vendor supply business
7. one member from each district (District Director) elected by the membership of the district
8. Representative of the Arkansas Water Environment Association
9. the Arkansas Trustee of the Southwest Section AWWA (should the Trustee be unable to serve, the representative shall be the Deputy Trustee)

4.3 Term of Office

The term of the office shall be one (1) year with the exception of the Manufacturers' Representative and the District Directors who shall serve for three (3) years.

4.4 Officer Vacancy

When a vacancy in office occurs, the Board of Directors will appoint a successor to fill the unexpired term, with the exception of the District Director.

4.5 Quorum

A quorum of the Board shall consist of a majority of its members.

4.6 Meetings

Annual Meetings of the Board shall be held during the Annual Conference of the Association. In addition, the Incoming Chairperson shall call a Board Meeting in the first two weeks of July for the purpose of organizing committees and adopting the annual budget. Other meetings may be held at the call of the Chairperson or any three members of the Board of Directors.

4.7 Nomination and Election of Officers

A Nominating Committee, appointed by the Chairperson, shall bring its nominations of officers and Manufacturer's Representative to the Association at its annual meeting. Other nominations may also be made and received from members of the Association from the floor. The election shall take place at the Business Meeting of the Annual Meeting of the Association and voting shall be "Viva Voce" or by ballot. The candidate receiving the greatest number of votes cast by members shall be declared elected. The new officers so elected shall take office the first day of the new fiscal year which is now established as July 1.

4.8 Removal from Office

Any member of the Board or a committee may be removed for cause by a two-thirds (2/3) vote of the members of the total Board, provided that the member of the Board has had at least twenty (20) days notice of the removal action.

4.9 All officers and Board members shall provide service and leadership to this organization without compensation.

ARTICLE V

DUTIES OF THE OFFICERS AND BOARD

5.1.1 The Board shall be the legal representative of the Association and shall have full control of all activities of the Association. It shall have power to expend the funds of the Association, or to invest the same, but must not incur indebtedness beyond funds in the hands of the Treasurer.

5.1.2 The Board shall prepare, as needed, and enforce for the conduct of the business of the Association, regulations in the form of a Guide to Officers and/or other directives which are not in conflict with these by-laws or the constitution and shall amend same as required. Such Guide to Officers shall be updated at intervals not greater than five (5) years. The Officers of the Association shall conduct their duties in accord with the latest revision of the Guide to Officers.

5.2 Chairperson

1. General supervision of the affairs of the Association
2. Preside at all meetings of the Association and of the Board at which he may be present
3. Be an ex-officio member of all Committees other than the Nominating Committee, and appoint the members of all Committees except as otherwise stated in these by-laws
4. Perform such other duties as may be assigned him by the Board

5.3 Vice-Chairperson

The Vice-Chairperson shall assist the Chairperson in the performance of his duties, act in his absence and perform such other duties as may be assigned to him by the Chairperson or the Board.

5.4 Secretary

1. Shall notify Board members of all scheduled or called meetings of the Board
2. Shall be responsible to keep the records of the Association and Minutes of the Board and Business Meetings. Copies of minutes and reports shall be drafted and made available to all Board Members within two weeks of Board and Business Meetings
3. Shall be responsible for coordination of registration for all conferences and other activities conducted by the Association

5.5 Treasurer

The treasurer shall be responsible for administering the financial affairs of the Association including, but not limited to:

1. Assisting the Chairperson with the preparation of the yearly budget
2. Supervising the collection and accounting for all Association funds
3. Overseeing the bookkeeping process to insure prompt payment of invoices and deposit of receipts
4. To see that financial reports are presented to the Board as requested

5.6 Past Chairperson

The Past Chairperson shall have full voting power with that of other members of the Board. His duty shall be to coordinate activities of past Boards with the present Board.

ARTICLE VI

MEETINGS

- 6.1 The association shall hold a general membership meeting during the Annual Conference. The time and places of all meetings of the Association shall be fixed by the Board, or by a committee appointed by them with authority to act. The time and place of all meetings may be changed by the Board if, in its judgment, the interest of the Association commands such action.
- 6.2 Registration fees shall be established by the Board for all Association meetings. Registration shall include payment of annual dues if not previously paid.

ARTICLE VII

DISTRICTS

- 7 The AWW&WEA recognized associated Districts as being an integral part of the AWW&WEA by association and hereby grants each District the privilege of naming a full voting member (“District Director”) to the Board of Directors.

The association has divided the State of Arkansas into nine (9) separate geographical districts (“District”) separated by counties. The Districts and the counties they contain are as follows:

	Districts	Counties
1.	Northwest District	Baxter, Benton, Boone, Carroll, Madison, Marion, Newton and Washington
2.	North Central District	Cleburne, Fulton, Independence, IZard, western fraction of Jackson, western fraction of Lawrence, Sharp, Stone, Van Buren, White and northern fraction of Woodruff
3.	Northeastern District	Clay, Craighead, Greene, eastern fraction of Independence, eastern fraction of Jackson, eastern fraction of Lawrence, Mississippi, Poinsett and Randolph
4.	Eastern District	Arkansas, Crittenden, Cross, eastern fraction of Jefferson, Lee, Lonoke, Monroe, Phillips, Prairie, St. Francis and southern fraction of Woodruff
5.	Southeastern District	Ashley, Bradley, Chicot, western fraction of Calhoun, Cleveland, Dallas, Desha, Drew and Lincoln
6.	Southwestern District	Clark, Columbia, western fraction of Calhoun, Hempstead, Howard, Lafayette, Little River, Miller, Nevada, Ouachita, Pike, Sevier and Union
7.	Western District	Logan, Polk, Scott and Sebastian
8.	Arkansas Valley District	Crawford, Franklin, Johnson, Pope and Yell
9.	Central District	Conway, Faulkner, Garland, Grant, Hot Springs, western fraction of Jefferson, Saline, Montgomery, Perry and Pulaski

7.2 District members

Members of the Association who comply with the membership requirements of the by-laws of each District shall be known as District members (“District Members”).

7.3 District By-Laws

Each District should be governed by District By-Laws (“District By-Laws”) drafted by the District Members. Each District may assess dues to its District members to fulfill the objectives of the District. The Board of the Association shall prepare Model District By-Laws to be made available to each District as a guide for development of the District’s By-Laws.

7.4 Dissolution or Reorganization of a District

Upon petition of District membership, the Board of the Association will provide assistance as may be needed to organize or re-organize a District.

ARTICLE VIII

AMENDMENTS

- 8.1.1 Amendments to the By-Laws may be proposed by the Board or by a petition signed by at least ten (10) members.
- 8.2 Amendments by petition shall be submitted to the Board at its next Annual Meeting, provided such petition has been submitted to the Secretary thirty (30) days prior to the Annual Meeting.
- 8.3 Adoption: Amendments to the By-Laws may be made by two-thirds (2/3) affirmative vote by the total membership of the Board. Amendments that have been favorably passed by the Board shall take effect immediately and a revised By-Laws printed.

ARTICLE IX

ADOPTION

These revised By-Laws adopted this 12th day of July, 2006 by the Board of Directors.